

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
September 24, 2014

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, September 24, 2014** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Eileen Baumstark-Pratt, PPCMB Secretary, called the meeting to order at 2:00 p.m.

ROLL CALL

Board members present (5):

Springfield: Dave Boots, present
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, absent
 Sam Dorger, absent

Other staff: Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Emily Vivian, Land Acquisition
 Iris Delgado, Purchasing Supervisor

Approval of minutes from the meeting held on August 27, 2014

The Board Secretary asked the Board to review and approve minutes from the Wednesday, August 27, 2014 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Pam Blackorby moved and Joe Small, seconded the motion and by unanimous vote, the minutes from the meeting held on Wednesday, August 27, 2014 were approved.

The motion carried on the following voice vote:

Yeas: Dave Boots, Joe Small and Pam Blackorby

Training on Security Center Continuous View Software Purchase

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer of Information Technology (IT) requested that the office secure training for three (3) IT staff members. This training will be on the use of Security Center Continuous View Software so staff can effectively implement this software in order to properly monitor and protect the network from viruses and attacks from unknown external sources.

Office Services secured pricing information from four vendors that could provide the required training, ePlus Security, SHI, Netrix and Insight Public Sector.

Office Services will enter into a contract with ePlus Security, the vendor that provided the lowest overall cost. The total cost for training is \$13,500.00.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Hewlett Packard Printers Purchase

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer of Information Technology (IT) requested that the office purchase printers and envelope feeders to replace those units that no longer function properly.

He further explained that Office Services prepare an IFB and posted it on the Illinois Procurement Bulletin. The IFB outlined the desired specifications for twelve (12) black and white printers, twelve (12) envelope feeders and two (2) color printers which will be evenly divided between the Chicago and Springfield Offices.

Office Services received five (5) responses to our IFB from System Solutions Inc., Mill Creek Micros, SHI, Tallgrass Systems, Ltd. and Howard Technology Solutions. Each vendor proposed HP printer models.

Office Services will enter into secure a contract with Systems Solutions Inc., the vendor the submitted the lowest cost of \$31,502.00.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Network Access Control Software

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief technology Officer of Information Technology (IT) has requested that the office purchase Network Access Control software and application server (VMware) that would accommodate 1,000 concurrent users, provide services for implementation, one-year support 24 x7 and training.

Rocco further explained that this acquisition will improve network security and provide total visibility and control over every user and device accessing the OAG network, allowing IT staff to block any foreign / unauthorized device from connecting to our network. This software will provide IT staff with a real-time view of the office network infrastructure ensuring IT staff can detect and prevent any changes that would introduce risk.

Office Services posted an IFB on the Illinois Procurement Bulletin and received three (3) responses from SHI, Amerinet and AT&T. Only SHI and Amerinet met our specification. AT&T proposed a software solution that did not meet all of our needs, they did not provide 24x7 software support, and did not provide a response to our training requirement.

Office Services will secure a contract with SHI, the vendor that met our required specifications and provided the lowest overall cost. The total cost is \$41,053.00.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

AirWatch Blue Management Software Licenses and Subscription Purchase

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer of Information Technology (IT) has requested that the office secure a subscription for 300 AirWatch Blue Management Suite License that will include maintenance, implementation and certification.

Rocco explained this mobile device management software enables IT to address challenges associated with mobility by providing a simplified, efficient way to view and manage and support all mobile devices from the central admin console.

This purchase is available off a CMS Master Contract # 2652930 which was awarded to Presidio Networked Solutions.

Office Services will secure a purchase order with Presidio at a total cost of \$31,042.54.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Maintenance for New Xerox Digital Copiers

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained Office Services requires copier maintenance on five (5) new copiers that will be ordered off a state master contract awarded to Xerox Corporation, contract #4017714 that purchase was presented at the last PPCMB meeting on August 27, 2014.

Rocco further explained the master contract provides for the purchase of the copiers and requires each state office or agency to secure a separate five (5) year maintenance contract, at the rates specified under the master contract. In other words, although contract #4017714 dictates the office will need to enter into a separate contract for the digital copier maintenance for a specified term and rate.

Office Services prepared and posted a Sole Source Notice and Justification on the Illinois Procurement Bulletin outlining the circumstances. The notice concluded on September 17, 2014 and no protests were received.

Office Services will secure a contract with Xerox Corporation effective the date the new copiers are delivered and for a term of sixty months as required by the master contract.

The anticipated cost for maintenance on five (5) digital copiers over the term of the contract is \$50,580.00.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

The Board Secretary asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Dave Boots moved and Joe Small seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Dave Boots, Joe Small and Pam Blackorby

The meeting adjourned at 2:14 p.m.