

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
Thursday, July 12, 2018

The Procurement Policy and Compliance Monitoring Board met in public session On **Thursday, July 12, 2018** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:00 p.m.

ROLL CALL

Board members present (3):

Springfield: Pam Blackorby, Absent
Tad Huskey, present

Chicago: Karla Schreiber, present
Sam Dorger, present

Other staff: Melissa Mahoney, Chief Purchasing Officer
Rocco LaSalvia, State Purchasing Officer
Eileen Baumstark-Pratt, Board Secretary

Old Business

New Business

Fiscal Year 2019 Clear Investigative Tool Renewal

Rocco LaSalvia, SPO, explained, Library Services requested the office execute an obligatory purchase order to renew the current CLEAR online investigative tool that is provided under a CMS Master Contract # 5846280. The current agreement expires September 14, 2018.

The current master contract does allow the office to renew through June 30, 2019.

The current service agreement allows for thirty-five (35) users that includes Real Time Incarceration and CLEAR Alert for two (2) users. The current Master Contract does provide for renewal that would extend this service through the end of FY2021. Office Services has included a price quote from Thompson Reuters that will allow the office to lock in the CLEAR service rates through FY2021.

Office Services will renew service through FY2019 and recommends continuing these services, at the OAG discretion, through each subsequent renewal period through FY2021.

The cost to renew for the remainder of FY19 is \$26,340.00; if the master contract is renewed for FY20, the total cost would be \$32,556.00; and if the contract is renewed for FY21, the total cost would be \$33,528.00. The maximum amount payable under this recommendation is \$92,424.00.

Karla Schreiber, Chairperson asked if there was any old business to report.
No comments were received

Fiscal Year 2019 Sleeping Rooms ICAC IT training - Champaign

Rocco LaSalvia, SPO explained, the ICAC Commander submitted a request to procure sleeping rooms for members of the Illinois – Internet Crimes Against Children Task Force to attend the ICAC IT training event that will be held July 29 through August 3, 2018, in Champaign-Urbana. A total of 175 sleeping rooms for staff and non-employees are needed.

Policy & Special Events staff contacted six (6) hotels to secure cost information and availability, they are: Drury Inn – Champaign, Residence Inn by Marriott Champaign, Hyatt Place Champaign/Urbana, the Hampton Inn, Ramada Urbana, and I-Hotel.

Rocco further explained that based on the cost information received, Office Services will secure a contract with the Ramada Hotel in Urbana for 35 sleeping rooms for each of the following nights: Sunday, July 29, 2018, Monday, July 30, 2018, Tuesday, July 31, 2018, Wednesday, August 1, 2018, and Thursday, August 2, 2018, at a total cost of \$13,842.50.

The Ramada Hotel in Urbana presented the state rate of \$70 plus tax for all rooms and the location is close to the training facility. They will direct bill the sleeping rooms to the office and is providing other amenities such as breakfast, parking, and Wi-Fi at no charge.

Karla Schreiber, Chairperson asked if there was any old business to report.
No comments were received

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Tad Huskey seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, and Tad Huskey

The meeting adjourned at 2:03 p.m.