

Hospitals and Approved Pediatric Health Care Facilities

**Educational Materials Regarding
New Law on Medical Forensic Services
for Sexual Assault Survivors
Public Act 100-0775**



Ensuring Quality Medical
Forensic Services

Prepared by the Sexual Assault Medical Forensic
Services Implementation Task Force



Educational Materials for Hospitals and Approved Pediatric Health Care Facilities Regarding New Law on Medical Forensic Services for Sexual Assault Survivors

Prepared by the Sexual Assault Medical Forensic Services Implementation Task Force

Public Act 100-0775 expands the Sexual Assault Survivors Emergency Treatment Act (SASETA) to ensure that all survivors of sexual assault and sexual abuse are treated in a timely manner by health care professionals who are specially trained to conduct medical forensic examinations of sexual assault and sexual abuse survivors. The Act is the product of a yearlong collaboration among the Illinois Department of Public Health, the Office of the Attorney General, child abuse pediatricians, sexual assault nurse examiners, and other medical providers, rape crisis advocates, children's advocacy centers, hospitals, state's attorney's offices, and state agencies.

Public Act 100-0775 established the Sexual Assault Medical Forensic Services Implementation Task Force (Implementation Task Force) and set forth numerous goals to accomplish before December 31, 2023. One of the goals is "to develop and distribute educational information regarding the implementation of this Act to hospitals, health care providers, rape crisis centers, children's advocacy centers, [and] State's Attorney's offices[.]" [410 ILCS 70/9.5(c)(5)]

This document contains the educational information for hospitals and Approved Pediatric Health Care Facilities prepared by the Implementation Task Force to satisfy this statutory mandate. Educational information for others may be found on the website of the Office of the Attorney General at <https://illinoisattorneygeneral.gov/Safer-Communities/Responding-to-Sexual-Assault/SANE/>.

Please note this document is not a complete summary of Public Act 100-0775. The full text of the new law can be found at <http://ilga.gov/legislation/publicacts/100/PDF/100-0775.pdf>.

The full text of SASETA can be found at <http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1531&ChapterID=35&Print=True>.

Table of Contents

Scope of Law	4
Definitions	4
Hospital Classifications	5
Approved Pediatric Health Care Facilities	6
Sexual Assault Treatment and Transfer Plans for the Illinois Department of Public Health	6
Hospital Treatment Plans	6
Hospital Transfer Plans	7
Approved Pediatric Health Care Facility Treatment Plans	7
Hospitals Located within a 20-Mile Radius of a 4-Year Public University	8
Areawide Sexual Assault Treatment Plans	8
Transfer Hospitals	9
Treatment Hospitals with Approved Pediatric Transfer (APT)	9
Approved Pediatric Health Care Facilities (APHCF)	9
Out-of-State Hospitals.....	10
Sexual Assault Medical Forensic Services Implementation Task Force	10
Qualified Medical Provider Requirement	10
Medical Forensic Services	11
Sexual Assault Evidence Collection Program	13
Photo Documentation	13
Consent for Medical Forensic Services and Testing of Sexual Assault Evidence	14
Medical Forensic Exam and Evidence Collection	14
Photo Documentation / Photographic Evidence	14
Reporting to Law Enforcement / Testing of Sexual Assault Evidence.....	15
Memorandum of Understanding with Rape Crisis Centers	15
Transferring Pediatric Sexual Assault Survivors for Medical Forensic Services	16
Transferring from a Treatment Hospital	16
Transferring from a Treatment Hospital with APT or a Transfer Hospital.....	16

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Transferring Sexual Assault Survivors to Out-of-State Hospitals for Medical Forensic Services.....	17
Patient Medical Records Pertaining to Medical Forensic Services.....	18
Creation and Storage	18
Retention	18
Dissemination.....	18
Follow-Up Healthcare and Vouchers	19
Directly Billing a Survivor is Expressly Prohibited.....	19
Billing Procedure for Medical Forensic and Follow-Up Services	20
Billing Protocol Requirement	21
Administrative Rules for SASETA.....	23
Training Requirements for Treatment Hospital and Treatment Hospital with APT	
Emergency Department Clinical Staff.....	23
Submission of Data to the Illinois Department of Public Health	24
Sexual Assault Nurse Examiner Program	25
Sexual Assault Nurse Examiner Education Guidelines	26
SANE Certification	26
Relevant Provisions of Public Act 100-1087.....	27
Sexual Assault Survivor’s Use of Alcohol, Cannabis and Controlled Substances	27
Rights Before, During and After a Medical Forensic Examination	27
Consent to Test Sexual Assault Evidence	28
Statute of Limitations.....	28
Relevant Provision of P.A. 100-0080	28
SASETA Implementation Timeline.....	29
FLOWCHART A	32
FLOWCHART B	33

Scope of the New Law

The amendments to the Sexual Assault Survivors Emergency Treatment Act (SASETA) apply to all sexual assault survivors (1) who present with a complaint of sexual assault that occurred within the last 7 days or (2) who have disclosed past sexual assault by a specific individual and were in the care of that individual within the last 7 days. This is considered an acute disclosure. Treatment provided within 7 days is commonly referred to as acute medical forensic services. Treatment provided after 7 days is commonly referred to as non-acute medical services.

When a sexual assault survivor presents for acute medical forensic services, the sexual assault survivor must be offered evidence collection using the Illinois State Police Sexual Assault Evidence Collection Kit. The provider of medical forensic services must give the survivor appropriate oral and written information created by the Office of the Attorney General concerning evidence-based guidelines for the appropriateness of evidence collection depending on the sexual development of the sexual assault survivor, the type of sexual assault, and the timing of the sexual assault. Evidence collection is encouraged for prepubescent sexual assault survivors who present to a hospital or approved pediatric health care facility with a complaint of sexual assault within 96 hours after the sexual assault.

Definitions

“Hospital” means a hospital licensed under the Hospital Licensing Act or operated under the University of Illinois Hospital Act, any outpatient center included in the hospital's sexual assault treatment plan where hospital employees provide medical forensic services, and an out-of-state hospital that has consented to the jurisdiction of the Department [of Public Health] under Section 2.06 [of SASETA].

“Medical forensic services” are defined as health care delivered to patients within or under the care and supervision of personnel working in a designated emergency department of a hospital or an approved pediatric health care facility. "Medical forensic services" includes, but is not limited to, taking a medical history, performing photo documentation, performing a physical and anogenital examination, assessing the patient for evidence collection, collecting evidence in accordance with a statewide sexual assault evidence collection program administered by the Department of State Police using the Illinois State Police Sexual Assault Evidence Collection Kit, if appropriate, assessing the patient for drug-facilitated or alcohol-facilitated sexual assault, providing an evaluation of and care for sexually transmitted infection and human immunodeficiency virus (HIV), pregnancy risk evaluation and care, and discharge and follow-up healthcare planning. Medical forensic services are specifically set forth in Section 5(a-5) of SASETA. [410 ILCS 70/5(a-5)]

“Rape Crisis Counselor” or Rape Crisis Advocate” means a medical advocate trained and supervised in accordance with Illinois Coalition Against Sexual Assault Policies and Procedures and Illinois statute 735 ILCS 5/8-802.1 “Confidentiality of Statements Made to Rape Crisis Personnel” who is available, on-call, 24-hours per day, seven days per week, to provide in-person crisis intervention counseling, medical advocacy services and victim assistance to those presenting as or determined to be survivors of sexual assault and abuse at a hospital emergency room or Approved Pediatric Health Care Facility. The terms may also apply to a legal advocate who

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

provides services related to court proceedings, such as civil proceedings relating to domestic violence orders of protection or civil no contact orders and criminal cases.

“Sexual assault” means: (1) an act of sexual conduct; as used in this paragraph, "sexual conduct" has the meaning provided under Section 11-0.1 of the Criminal Code of 2012; or (2) any act of sexual penetration; as used in this paragraph, "sexual penetration" has the meaning provided under Section 11-0.1 of the Criminal Code of 2012 and includes, without limitation, acts prohibited under Sections 11-1.20 through 11-1.60 of the Criminal Code of 2012.

“Sexual assault survivor” means a person who presents for medical forensic hospital emergency services in relation to injuries or trauma resulting from a sexual assault.

“Pediatric sexual assault survivor” means a person under the age of 13 who presents for medical forensic services in relation to injuries or trauma resulting from a sexual assault.

“Prepubescent sexual assault survivor” means a female who is under the age of 18 years and has not had a first menstrual cycle or a male who is under the age of 18 years and has not started to develop secondary sex characteristics who presents for medical forensic services in relation to injuries or trauma resulting from a sexual assault.

“Transfer services” means the appropriate medical screening examination and necessary stabilizing treatment prior to the transfer of a sexual assault survivor to a hospital or an approved pediatric health care facility that provides medical forensic services to sexual assault survivors pursuant to a sexual assault treatment plan or areawide sexual assault treatment plan.

[410 ILCS 70/1a]

Unless otherwise noted, the provisions discussed below go into effect on January 1, 2019. [410 ILCS 70/99]

Hospital Classifications

Each hospital in Illinois required to be licensed pursuant to the Hospital Licensing Act or operated under the University of Illinois Hospital Act that provides general medical and surgical hospital services must choose one of the following classifications under SASETA regarding how it will address sexual assault survivors who present to its facility and submit a sexual assault plan to the Illinois Department of Public Health (IDPH). The sexual assault plan must be approved by IDPH before the hospital changes the types of service it offers to sexual assault survivors.

Treatment Hospital - Provides medical forensic services to all sexual assault survivors regardless of age (pediatric, adolescent and adult).

Treatment Hospital with Approved Pediatric Transfer - Provides medical forensic services to all sexual assault survivors age 13 and older and provides the appropriate medical screening examination and necessary stabilizing treatment prior to the transfer of a pediatric sexual assault survivor to a Treatment Hospital or an Approved Pediatric Health Care Facility that provides medical forensic services.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Transfer Hospital - Provides the appropriate medical screening examination and necessary stabilizing treatment prior to the transfer of a sexual assault survivor to a Treatment Hospital or an Approved Pediatric Health Care Facility that provides medical forensic services.

[410 ILCS 70/1a, 2(a)]

Approved Pediatric Health Care Facilities

Pediatric health care facilities that want to provide acute medical forensic services to pediatric sexual assault survivors may seek approval from the Illinois Department of Public Health (IDPH) to do so by submitting a sexual assault treatment plan, as part of an Areawide Treatment Plan.

Approved Pediatric Health Care Facility - A health care facility, other than a hospital, with an Areawide Treatment Plan approved by IDPH that provides medical forensic services to pediatric sexual assault survivors.

[410 ILCS 70/2(b)]

Sexual Assault Treatment and Transfer Plans for the Illinois Department of Public Health

Hospitals seeking to remain a Treatment Hospital or Transfer Hospital and demonstrate compliance with the new requirements, hospitals seeking to change their classification, or pediatric health care facilities seeking to provide medical forensic services under SASETA must submit an updated or new plan after January 2, 2019 to the Illinois Department of Public Health (IDPH). The IDPH Plan Forms to be submitted with a hospital or pediatric facility's sexual assault plan will be available on the IDPH website under Forms & Publications - Hospitals after January 2, 2019.

Hospital Treatment Plans - SASETA requires the following information to be included in a Treatment Hospital or Treatment Hospital with Approved Pediatric Transfer's sexual assault treatment plan. This information is in addition to that required under Section 5(a).

- Protocols for training of emergency department clinical staff as required by Section 2(a) of SASETA. [410 ILCS 70/2(a)]
- Procedures for complying with mandatory reporting requirements pursuant to the Abused and Neglected Child Reporting Act, the Abused and Neglected Long Term Care Facility Residents Reporting Act, the Adult Protective Services Act, and the Criminal Identification Act. [410 ILCS 70/2(d)]
- A facility protocol limiting access to photo documentation obtained during the provision of medical forensic services. [410 ILCS 70/5.1]

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

- A protocol for issuing sexual assault services vouchers which must, at a minimum, include the identification of employee positions responsible for issuing sexual assault services vouchers and the identification of employee positions with access to the Medical Electronic Data Interchange or successor system. [410 ILCS 70/5.2(b)]

Hospital Transfer Plans

- Transfer Hospitals may only transfer sexual assault survivors age 13 and older to Treatment Hospitals. Pediatric sexual assault survivors may be transferred to a Treatment Hospital or an Approved Pediatric Health Care Facility.
- IDPH may not approve a transfer plan unless a Treatment Hospital has agreed, as a part of an Areawide Treatment Plan, to accept sexual assault survivors from the proposed transfer hospital and a transfer to the Treatment Hospital would not unduly burden the sexual assault survivor.
- In counties with a population of less than 1,000,000, IDPH may not approve a sexual assault transfer plan for a hospital located within a 20-mile radius of a 4-year public university, not including community colleges, unless there is a treatment hospital with a sexual assault treatment plan approved by IDPH within a 20-mile radius of the 4-year public university. See next Section for further information.

[410 ILCS 70/2(a)]

Approved Pediatric Health Care Facility (APHCF) Treatment Plans - SASETA requires the following information to be included for an APHCF sexual assault treatment plan. This information is in addition to that required under Section 5(a) of SASETA.

- Medical forensic services for pediatric sexual assault survivors must be provided by a Qualified Medical Provider.
- The pediatric health care facility must participate in or submit an Areawide Treatment Plan that includes a Treatment Hospital. The Areawide Treatment Plan may also include a Treatment Hospital with Approved Pediatric Transfer.
- If the health care facility does not provide certain medical or surgical services that are provided by hospitals, the Areawide Treatment Plan must include a procedure for ensuring a sexual assault survivor in need of those services receive the services at the Treatment Hospital.
- If the facility is not open 24 hours a day, 7 days a week, the facility must include signage to be posted at each public entrance to the facility directing those seeking services to call 911 for service or to go to the closest hospital emergency department and specify the location. The signage must be lighted and be at least 14' by 14' in size with white bold capital lettering on a black background and posted clearly and conspicuously on or adjacent to each entrance.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

[410 ILCS 70/2(b)]

Hospitals Located within a 20-Mile Radius of a 4-Year Public University

In counties with a population of less than 1,000,000 (all counties except Cook County), the Illinois Department of Public Health may not approve a sexual assault transfer plan for a hospital located within a 20-mile radius of a 4-year public university, not including community colleges, unless there is an existing Treatment Hospital with a sexual assault treatment plan approved by IDPH within the same 20-mile radius of the 4-year public university.

Treatment Hospitals seeking to change their classification to a Transfer Hospital or a Treatment Hospital with Approved Pediatric Transfer may submit an updated sexual assault plan to IDPH after January 2, 2019. If the Treatment Hospital is within a 20-mile radius of a 4-year public university, IDPH will not approve the change in classification if there is not another existing Treatment Hospital within the 20-mile radius of the university.

Even if there is another existing Treatment Hospital within the 20-mile radius of the university, IDPH may still deny the change in classification if the resulting transfer of sexual assault survivors would unduly burden the sexual assault survivors.

[410 ILCS 70/2(a)]

Four-Year Public Universities Located Outside of Cook County:

- Eastern Illinois University (600 Lincoln Ave, Charleston, IL 61920)
- Governors State University (1 University Dr., University Park, IL 60484)
- Illinois State University (100 N University St, Normal, IL 61761)
- Northern Illinois University (1425 Lincoln Hwy, DeKalb, IL 60115)
- Southern Illinois University - Carbondale (1263 Lincoln Dr., Carbondale, IL 62901)
- Southern Illinois University - Edwardsville (1 Hairpin Dr., Edwardsville, IL 62025)
- University of Illinois - Springfield (One William Maxwell Ln, Springfield, IL 62703)
- University of Illinois - Urbana-Champaign (901 West Illinois Street, Urbana, IL 61801)
- Western Illinois University – Macomb (1 University Cir, Macomb, IL 61455)
- Western Illinois University – Quad Cities (3300 River Drive, Moline, IL 61265)

Areawide Sexual Assault Treatment Plans

An Areawide Sexual Assault Treatment Plan (Areawide Treatment Plan) is defined as “a plan, developed by hospitals or by hospitals and approved pediatric health care facilities in a community or area to be served, which provides for medical forensic services to sexual assault survivors that must be made available by each of the participating hospitals and approved pediatric health care facilities [(APHCF)].” [410 ILCS 70/1a] Each hospital and APHCF participating in such a plan shall provide the services it is designated to provide in the plan agreed upon by the participants. Areawide Treatment Plans may include Treatment Hospitals, Treatment Hospitals with Approved

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Pediatric Transfer (APT), Transfer Hospitals, APHCFs, or Out-of-State Hospitals that have been designated as trauma centers.

All Areawide Treatment Plans must be submitted to the Illinois Department of Public Health (IDPH) for approval. IDPH will approve a proposed plan if it finds that the minimum requirements for medical forensic services set forth in Section 5 and implementation of the plan would provide for appropriate medical forensic services for the sexual assault survivors in the area to be served.

[410 ILCS 70/3]

Transfer Hospitals

A Transfer Hospital must submit an Areawide Treatment Plan that includes a written agreement with a Treatment Hospital. The written agreement must state that the Treatment Hospital will provide medical forensic services to all sexual assault survivors transferred from the Transfer Hospital. The Areawide Treatment Plan may also include an APHCF. IDPH may not approve a sexual assault transfer plan if a transfer to the Treatment Hospital or APHCF would unduly burden the sexual assault survivor.

In counties with a population of less than 1,000,000, IDPH may not approve a sexual assault transfer plan for a hospital located within a 20-mile radius of a 4-year public university, not including community colleges, unless there is a Treatment Hospital with a sexual assault treatment plan approved by IDPH within the same 20-mile radius of the 4-year public university.

A transfer must be in accordance with federal and State laws and local ordinances.

[410 ILCS 70/2(a)]

Treatment Hospitals with Approved Pediatric Transfer (APT)

A Treatment Hospital with APT must submit an Areawide Treatment Plan that includes a written agreement with a Treatment Hospital. The written agreement must state that the Treatment Hospital will provide medical forensic services to pediatric sexual assault survivors transferred from the Treatment Hospital with APT. The Areawide Treatment Plan may also include an APHCF. IDPH may not approve a sexual assault treatment plan with pediatric transfer if a transfer to the Treatment Hospital or APHCF would unduly burden the sexual assault survivor. A transfer must be in accordance with federal and State laws and local ordinances. [410 ILCS 70/2(a)]

Approved Pediatric Health Care Facilities (APHCF)

An APHCF must participate in or submit an Areawide Treatment Plan that includes a Treatment Hospital. If an APHCF does not provide certain medical or surgical services that are provided by hospitals, the Areawide Treatment Plan must include a procedure for ensuring a sexual assault survivor in need of such medical or surgical services receives the services at the Treatment Hospital. The Areawide Treatment Plan may also include a Treatment Hospital with APT and Transfer Hospital. [410 ILCS 70/2(b)]

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Out-of-State Hospitals

A Treatment Hospital with APT, Transfer Hospital, or APHCF may transfer a sexual assault survivor to an Out-of-State Hospital that has been designated as a trauma center by IDPH under Section 3.90 of the Emergency Medical Services (EMS) Systems Act if the Out-of-State hospital: (1) submits an Areawide Treatment Plan approved by IDPH and (2) has certified to IDPH in a form and manner prescribed by IDPH that the Out-of-State Hospital will comply with the additional provisions listed in Section 5.4 of SASETA. [410 ILCS 70/5.4]

The Sexual Assault Medical Forensic Services Implementation Task Force

The Implementation Task Force will be working on three goals in early 2019 related to Areawide Treatment Plans. Specifically, the Implementation Task Force will:

- Facilitate the development of Areawide Treatment Plans among hospitals and APHCFs;
- Facilitate the development of on-call systems of Qualified Medical Providers (QMP); and
- Assist hospitals with the development of plans to employ or contract with a QMP to initiate medical forensic services to a sexual assault survivor within 90 minutes of the sexual assault survivor presenting to the hospital.

[410 ILCS 70/9.5]

Qualified Medical Provider Requirement

A Qualified Medical Provider (QMP) must provide medical forensic services at an Approved Pediatric Health Care Facility. [410 ILCS 70/2(b)]

A QMP must provide the medical forensic services at Treatment Hospitals and Treatment Hospitals with Approved Pediatric Transfer (APT). [410 ILCS 70/5(a)]

A QMP is a board-certified or board-eligible child abuse pediatrician, sexual assault forensic examiner (SAFE) or sexual assault nurse examiner (SANE), who has access to photo documentation tools and participates in peer review.

- A board-certified or board-eligible child abuse pediatrician is a physician certified by the American Board of Pediatrics in child abuse pediatrics or a physician who has completed the requirements set forth by the American Board of Pediatrics to take the examination for certification in child abuse pediatrics.
- A SAFE is a physician or physician assistant who has completed training that meets or is substantially similar to the Sexual Assault Nurse Examiner Education Guidelines established by the International Association of Forensic Nurses for either Pediatric/Adolescent survivors, Adult/Adolescent survivors or Pediatric/Adolescent/Adult survivors.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

- The Illinois Department of Public Health, in consultation with the Office of the Attorney General, must adopt administrative rules by January 1, 2020 establishing a process for physicians and physician assistants to provide documentation of training and clinical experience that meets or is substantially similar to the Sexual Assault Nurse Examiner Education Guidelines established by the International Association of Forensic Nurses in order to qualify as a sexual assault forensic examiner. [410 ILCS 70/2.05(c)]
- A SANE is an advanced practice registered nurse or registered professional nurse who has completed a sexual assault nurse examiner training program that meets the Sexual Assault Nurse Examiner Education Guidelines established by the International Association of Forensic Nurses for either Pediatric/Adolescent survivors, Adult/Adolescent survivors or Pediatric/Adolescent/Adult survivors.
 - A SANE in Illinois who has completed the didactic and clinical components for Adult/Adolescent or Pediatric/Adolescent sexual assault survivors may conduct a medical forensic examination using the Illinois State Police Sexual Assault Evidence Collection Kit without the presence or participation of a physician for that specific population. [410 ILCS 70/5(a-5)(1-5)(B)]
 - A SANE is not required to be nationally certified by the International Association of Forensic Nurses Commission for Forensic Nursing Certification, however, the Implementation Task Force encourages SANEs to become nationally certified to ensure the highest level of care for Illinois sexual assault survivors.
 - For additional information regarding the Sexual Assault Nurse Examiner Education Guidelines and SANE Certification, please see the “Sexual Assault Nurse Examiner Program” section.

[410 ILCS 70/1a]

Medical Forensic Services

Section 5 of SASETA sets forth the following minimum services which must be offered to sexual assault survivors seeking medical forensic services by Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer, Approved Pediatric Health Care Facilities, and Out-of-State Hospitals participating in an Area Wide Treatment Plan. P.A. 100-0775 amends Section 5 to revise some of the current provisions and adds additional provisions. P.A. 100-1087 also adds two new requirements. (*New Requirement)

- Provide medical forensic services without delay, in a private, age- or developmentally-appropriate space.*

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

- Offer to complete the Illinois Sexual Assault Evidence Collection Kit for any sexual assault survivor who presents within the last 7 days of the assault or who has disclosed past sexual assault by a specific individual and was in the care of that individual within the last 7 days.
- Provide appropriate oral and written information concerning the possibility of infection, sexually transmitted infection, including an evaluation of the sexual assault survivor's risk of contracting human immunodeficiency virus (HIV) from sexual assault and pregnancy resulting from sexual assault.
- Provide appropriate oral and written information concerning accepted medical procedures, laboratory tests, medication, and possible contraindications of such medication available for the prevention or treatment of infection or disease resulting from sexual assault.
- Provide an amount of medication, including HIV prophylaxis, for treatment at the hospital or Approved Pediatric Health Care Facility (APHCF) and after discharge as is deemed appropriate by the attending physician, an advanced practice registered nurse, or a physician assistant in accordance with the Centers for Disease Control and Prevention guidelines and consistent with the hospital's or APHCF's current approved protocol for sexual assault survivors.
- Beginning July 1, 2019, offer photo documentation of the sexual assault survivor's injuries, anatomy involved in the assault, or other visible evidence on the sexual assault survivor's body to supplement the medical forensic history and written documentation of physical findings and evidence.*
- Provide written and oral instructions indicating the need for follow-up examinations and laboratory tests after the sexual assault to determine the presence or absence of sexually transmitted infection.
- Make a referral for appropriate counseling.
- Provide written information regarding services provided by a children's advocacy center and rape crisis center, if applicable. Information for dissemination to be provided to hospitals by the appropriate centers.*
- Offer medical advocacy services provided by a rape crisis counselor whose communications are protected under Section 8-802.1 of the Code of Civil Procedure, if there is a memorandum of understanding between the hospital and a rape crisis center.*
- With the consent of the sexual assault survivor, a rape crisis counselor shall remain in the exam room during the medical forensic examination. The sexual assault survivor also has the right to have a support person present during the examination.* (P.A. 100-1087)
- Provide access to a shower at no cost, after a medical evidentiary or physical examination, unless showering facilities are unavailable.* (P.A. 100-1087)

[410 ILCS 70/5(a) and 5(a-5)]

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Sexual Assault Evidence Collection Program

Section 6.4 of SASETA establishes a statewide sexual assault evidence collection program administered by the Illinois State Police (ISP). ISP has developed the Illinois Sexual Assault Evidence Collection Kit (Kit) which it distributes for free to approved Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer, Out-of-State Hospitals and Approved Pediatric Health Care Facilities (APHCFs). ISP does not distribute the Kits to non-approved hospitals or other health care facilities. The Kits must be used for the collection of evidence of sexual assault and sexual abuse. [410 ILCS 70/6.4] These Kits should not be used for training purposes. Training kits can be purchased from the vendor directly.

A sexual assault survivor must consent to the collection of evidence. When the evidence collection is completed, the hospital or APHCF must contact the law enforcement agency having jurisdiction over the criminal sex offense. [410 ILCS 70/6.5 and 6.6] The Sexual Assault Incident Procedure Act requires the law enforcement agency to pick up the evidence within 5 days. [725 ILCS 203/30(a)]

The Sexual Assault Evidence Submission Act provides that if the sexual assault survivor has signed a written consent to the testing of the evidence, the law enforcement agency must submit the evidence to the crime lab within 10 business days of receipt of the signed written consent to test. If the sexual assault survivor has not signed a written consent to test the evidence, the law enforcement agency must hold the evidence for 10 years if the survivor is an adult and for 10 years after a minor sexual assault survivor reaches 18 years of age. If the survivor later consents to testing, the law enforcement agency must send the evidence to the crime lab for testing within 10 business days of receipt of the signed written consent to test. [725 ILCS 202/10; see also 725 ILCS 203/30]

Photo Documentation

On or before July 1, 2019, Qualified Medical Providers and health care providers performing medical forensic examinations at facilities with approved sexual assault treatment plans must offer photo documentation of the examination to the sexual assault survivor and obtain the survivor's consent to take photos. Photo documentation does not replace written documentation of the injury. [410 ILCS 70/5(a-5)(5)]

“Photo documentation” means digital photographs or colposcope videos stored and backed-up securely in the original file format. [410 ILCS 70/1a]

Photo documentation may be used for peer review, expert second opinion, or in a criminal proceeding against a person accused of sexual assault, a proceeding under the Juvenile Court Act of 1987, or in an investigation under the Abused and Neglected Child Reporting Act. [410 ILCS 70/5.1]

The Implementation Task Force has developed a sample Forensic Photography Policy, including optional consent form, equipment options and storage options, for Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer, and Approved Pediatric Health Care Facilities.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

The sample policy may be found on the Attorney General Office's website at <https://illinoisattorneygeneral.gov/Safer-Communities/Responding-to-Sexual-Assault/SANE/>.

Consent for Medical Forensic Services and Testing of Sexual Assault Evidence

Medical Forensic Exam and Evidence Collection

- Any person who is a sexual assault survivor who seeks medical forensic services or follow-up healthcare shall be provided services without the consent of any parent, guardian, custodian, surrogate, or agent. [410 ILCS 70/5(b)] If the sexual assault survivor consents to the exam, the healthcare professional will still ask the survivor if it is okay to proceed with each step of the exam. The patient can stop the exam at any time or decline any portion of the exam.
- If a sexual assault survivor is unable to consent to medical forensic services, the services may be provided under the Consent by Minors to Medical Procedures Act [410 ILCS 210/1 *et seq.*], the Health Care Surrogate Act [755 ILCS 40/5 *et seq.*], or other applicable State and federal laws. [410 ILCS 70/5(b)]
- If a parent or guardian consents to a medical forensic exam for a child or other person, the healthcare professional will still seek the sexual assault survivor's assent to perform each part of the exam. Assent is the expressed willingness of the survivor to participate in an activity. An exam will not be forced upon a sexual assault survivor and a survivor should not be physically restrained or medicated in order for the exam to be performed.

Photo Documentation / Photographic Evidence

- A sexual assault survivor age 13 years old or older has the option to consent to or decline the collection of photographic evidence as part of the medical forensic examination. This is reflected on the Illinois State Police Patient Consent: Collect and Test Evidence or Collect and Hold Evidence form, which is part of the Illinois Sexual Assault Evidence Collection Kit. If the sexual assault survivor is under 13 years old, consent may be obtained from a parent or guardian. [77 Ill. Adm. Code 545.60(c)(2)]
- A sexual assault survivor may verbally withdraw consent for photographs and images to be taken at any time. The withdrawal of consent may apply to the rest of the examination or to a portion of the examination. If consent is withdrawn, the health care professional should document in the patient's medical record that consent was withdrawn and specify the scope of the consent withdrawal (e.g. the remainder of the examination, photos of the genitalia, or photos of a specific injury).
- If a sexual assault survivor is unable to consent to photographic evidence, the collection of photographic evidence may be provided under the Consent by Minors to Medical Procedures Act [410 ILCS 210/1 *et seq.*], the Health Care Surrogate Act [755 ILCS 40/5 *et seq.*], or other applicable State and federal laws. [410 ILCS 70/5(b)]

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Reporting to Law Enforcement / Testing of Sexual Assault Evidence

- A sexual assault survivor who consents to medical forensic services is not required to report the sexual assault or sexual abuse to law enforcement. However, a sexual assault survivor may choose to speak with a law enforcement officer or to allow Qualified Medical Providers and other health care providers to provide information to law enforcement regarding the sexual assault. [725 ILCS 203/20(b), (e)]
- Once a medical forensic exam is completed, a survivor has two options with respect to the testing of the evidence collecting during the exam. The first option is to release the evidence to a law enforcement agency for forensic testing by a crime lab. The second option is the release the evidence to law enforcement for storage. A survivor shall have 10 years from the completion of the exam or 10 years from the age of 18 years, whichever is longer, to sign a written consent to release the sexual assault evidence to law enforcement for testing. [725 ILCS 203/30]
- A sexual assault survivor 13 years of age or older may sign the written consent to release the evidence for testing. [410 ILCS 70/6.5(a)(1)]
- If the sexual assault survivor is a minor who is under 13 years of age, the written consent to release the sexual assault evidence for testing may be signed by a parent, guardian, investigating law enforcement officer, or Department of Children and Family Services. [410 ILCS 70/6.5(a)(2)]
- If the survivor is an adult who has a guardian of the person, a health care surrogate, or an agent acting under a health care power of attorney, the consent of the guardian, surrogate, or agent is not required to release evidence for testing and information concerning the sexual assault or sexual abuse. If the adult is unable to provide consent for the release of evidence for testing and information and a guardian, surrogate, or agent under a health care power of attorney is unavailable or unwilling to release the information, then an investigating law enforcement officer may authorize the release for testing. [410 ILCS 70/6.5(a)(3)]
- If a sexual assault survivor is unable to sign the consent to report to law enforcement or to release the evidence for testing, consent to report to law enforcement or to release the evidence for testing may be obtained from law enforcement, the Department of Children and Family Services, under the Consent by Minors to Medical Procedures Act [410 ILCS 210/1 *et seq.*], the Health Care Surrogate Act [755 ILCS 40/5 *et. seq.*], or other applicable State and federal laws. [410 ILCS 70/5(b)]

Memorandum of Understanding with Rape Crisis Centers

Each Treatment Hospital, Treatment Hospital with Approved Pediatric Transfer, and Approved Pediatric Health Care Facility (APHCF) must enter into a memorandum of understanding with a

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

rape crisis center for medical advocacy services, if these services are available to the facility. [410 ILCS 70/2(c)]

A sample template of a memorandum of understanding (MOU) has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for use by Rape Crisis Centers, Hospitals, and APHCFs and is available on the Attorney General Office's website at <https://illinoisattorneygeneral.gov/Safer-Communities/Responding-to-Sexual-Assault/SANE/>.

With the consent of the sexual assault survivor, a rape crisis counselor shall remain in the exam room during the medical forensic examination. The sexual assault survivor also has the right to have a support person present during the examination. These principles have been enshrined in the Rights of Crime Victims and Witnesses Act. [410 ILCS 70/2(c) and 5(a-5)(8); 725 ILCS 120/4.6]

Transferring Pediatric Sexual Assault Survivors for Medical Forensic Services

1. See *FLOWCHART A* for a visual representation of the information below.

A Treatment Hospital may transfer a pediatric sexual assault survivor to an Approved Pediatric Health Care Facility (APHCF) for acute medical forensic services only if:

- the Treatment Hospital participates in an Areawide Treatment Plan with an APHCF;
- the Treatment Hospital contacts the APHCF and confirms a Qualified Medical Provider (QMP) is available to initiate medical forensic services within 90 minutes of the survivor's arrival to the APHCF; and
- the survivor/non-offending caregiver chooses to be transferred in order to receive medical forensic services at the APHCF.

If (1) the Treatment Hospital does not participate in an Areawide Treatment Plan with an APHCF, (2) a QMP is not available within 90 minutes of the survivor's arrival at the APHCF, (3) the survivor/non-offending caregiver chooses not to be transferred to the APHCF or (4) the survivor/non-offending caregiver was already transferred to the Treatment Hospital from another facility, the Treatment Hospital must provide the medical forensic services.

The patient may be transported by ambulance, law enforcement or personal vehicle.

[410 ILCS 70/5.3(c)]

2. See *FLOWCHART B* for a visual representation of the information below.

A Treatment Hospital with Approved Pediatric Transfer (APT) or Transfer Hospital may transfer a pediatric sexual assault survivor to an APHCF for acute medical forensic services only if:

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

- the Treatment Hospital with APT or Transfer Hospital participates in an Areawide Treatment Plan with an APHCF;
- the Treatment Hospital with APT or Transfer Hospital contacts the APHCF and confirms a QMP is available to initiate medical forensic services within 90 minutes of the survivor's arrival to the facility; and
- the survivor/non-offending caregiver chooses to be transferred in order to receive medical forensic services at the APHCF.

If (1) the Treatment Hospital with APT or Transfer Hospital does not participate in an Areawide Treatment Plan with an APHCF, (2) a QMP is not available within 90 minutes of the survivor's arrival at the APHCF, or (3) the survivor/non-offending caregiver chooses not to be transferred to the APHCF, the Treatment Hospital with APT or Transfer Hospital must transfer the pediatric sexual assault survivor to the Treatment Hospital designated in the facility's approved sexual assault plan in order to receive medical forensic services.

The patient may be transported by ambulance, law enforcement or personal vehicle.

[410 ILCS 70/5.3(b)]

Transferring Sexual Assault Survivors to Out-of-State Hospitals for Medical Forensic Services

A Treatment Hospital with Approved Pediatric Transfer, Transfer Hospital, or an Approved Pediatric Health Care Facility may transfer sexual assault survivors to Out-of-State Hospitals which have been designated as trauma centers by the Illinois Department of Public Health (IDPH) if the Out-of-State Hospital participates in an Areawide Treatment Plan and certifies that it will:

- Consent to IDPH's jurisdiction for the purposes of enforcing SASETA;
- Comply with all provisions of SASETA;
- Use an Illinois State Police Sexual Assault Evidence Collection Kit when collecting evidence from Illinois survivors;
- Ensure its staff cooperates with Illinois law enforcement agencies and are responsive to subpoenas issued by Illinois courts; and
- Provide appropriate transportation upon the completion of medical forensic services, back to the hospital where the sexual assault survivor initially presented seeking medical forensic services, unless the sexual assault survivor chooses to arrange his or her own transportation.

To view the Out-of-State Hospitals which have been designated as trauma centers by IDPH visit <https://dph.illinois.gov/topics-services/health-care-regulation/hospitals/saseta.html>.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Transfers to Out-of-State Hospitals are not allowed on and after January 1, 2024.

[410 ILCS 70/5.4]

Patient Medical Records Pertaining to Medical Forensic Services

Creation and Storage

- Records shall be maintained by the Treatment Hospital, Treatment Hospital with Approved Pediatric Transfer (APT), the Out-of-State Hospital or Approved Pediatric Health Care Facility (APHCF) as part of the patient's medical record and must include results of examinations and tests, the Illinois State Police Medical Forensic Documentation Forms, the Illinois State Police Patient Discharge Materials, and the Illinois State Police Patient Consent: Collect and Test Evidence or Collect and Hold Evidence Form and, if indicated, the Illinois State Police Consent to Toxicology Form.
- Photo documentation taken during a medical forensic examination must be maintained by the Treatment Hospital, Treatment Hospital with APT, the Out-of-State Hospital or APHCF as part of the patient's medical record. Photo documentation must be stored and backed up securely in its original file format in accordance with facility protocol.

Retention

- Records and photo documentation of sexual assault survivors 18 years of age or older must be retained by the Treatment Hospital, Treatment Hospital with APT, or Out-of-State Hospital, APHCF for a period of 20 years after the date the record was created.
- Records and photo documentation of sexual assault survivors under the age of 18 must be retained by the Treatment Hospital, Treatment Hospital with APT, Out-of-State Hospital, or APHCF for a period of 60 years after the sexual assault survivor reaches the age of 18 (i.e. until the date the survivor reaches or would have reached the age of 78).

Dissemination

- Records of medical forensic services may only be disseminated in accordance with 6.5 of SASETA and other State and federal law. A Treatment Hospital, Treatment Hospital with APT, or APHCF must not release information about the sexual assault to law enforcement unless the survivor consents to the release or law enforcement has a court order.
- Photo documentation of the sexual assault survivor's injuries, anatomy involved in the assault, or other visible evidence on the sexual assault survivor's body may be used for peer review, expert second opinion, or in a criminal proceeding against a person accused of sexual assault, a proceeding under the Juvenile Court Act of 1987, or in an investigation under the Abused and Neglected Child Reporting Act.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

[410 ILCS 70/5(a-5), 5.1. and 6.5]

The Implementation Task Force recommends Hospitals and Approved Pediatric Health Care Facilities consult with State’s Attorney Offices in their service area when requests or subpoenas for access to or copies of photo documentation are received to ensure that the sexual assault survivor’s privacy is protected to the greatest extent possible and that the prosecutor has sufficient access to photo documentation to hold the offender accountable.

Follow-Up Healthcare and Vouchers

“Sexual assault services voucher” is defined as a document generated by a hospital or Approved Pediatric Health Care Facility (APHCF) at the time the sexual assault survivor receives outpatient medical forensic services that may be used to seek payment for any ambulance services, medical forensic services, laboratory services, pharmacy services, and follow-up healthcare provided as a result of the sexual assault.

“Follow-up healthcare” is defined as health care services related to a sexual assault, including laboratory services and pharmacy services, rendered within 90 days of the initial visit for medical forensic services. Follow-up healthcare services include, but are not limited to, the following:

- A physical examination
- Laboratory tests to determine the presence or absence of sexually transmitted infection
- Appropriate medications, including HIV prophylaxis, in accordance with the Centers for Disease Control and Prevention's guidelines

A sexual assault survivor who presents a sexual assault services voucher (“voucher”) for follow-up health care services may not be directly billed for the follow-up services. A hospital, APHCF, health care professional, laboratory, or pharmacy that provides follow-up healthcare to a sexual assault survivor must comply with the billing requirements in Sections 7 and 7.5 of SASETA as outlined below.

[410 ILCS 70/1a and 5.5(a)]

Directly Billing a Survivor is Expressly Prohibited

Section 7.5(a) of SASETA expressly prohibits a hospital, an Approved Pediatric Health Care Facility (APHCF), health care professional, ambulance provider, laboratory, or pharmacy that provides medical forensic services, transportation, follow-up health care, or medication to a sexual assault survivor from charging or submitting a bill for any portion of the costs of the services to the sexual assault survivor, including any insurance deductible, co-pay, co-insurance, denial of claim by an insurer, spenddown, or any other out-of-pocket expense. These providers are also prohibited from engaging in any debt collection activities with respect to a sexual assault survivor or sending any portion of the bill to a collection agency. [410 ILCS 70/7.5(a)]

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Hospitals and other providers are not prohibited from directly billing a sexual assault survivor for inpatient services. [410 ILCS 70/7.5(b)]

The Office of the Attorney General may seek civil monetary penalties for violations of Section 7.5 of SASETA.

- The penalty for willfully engaging in prohibited conduct or engaging in prohibited conduct involving a pattern or practice may be up to \$500.
- The penalty for sending a bill to a collection agency may be up to \$500 for each day the bill is with the collection agency.

Civil monetary penalties are deposited into the Violent Crime Victims Assistance Fund.

[410 ILCS 70/8(b)]

Billing Procedure for Medical Forensic and Follow-Up Healthcare Services

A sexual assault survivor cannot be billed for medical forensic services or for follow-up healthcare; however, providers can bill other entities such as private insurance and public and private health coverage programs. Section 7(a) of SASETA sets out the billing procedure in detail.

- Patient is eligible to receive benefits under the medical assistance program under Article V of the Illinois Public Aid Code. The bill should be submitted to the Department of Healthcare and Family Services or appropriate Medicaid managed care organization and the provider must accept the amount paid as full payment.
- Patient is eligible to receive health care benefits under a policy of insurance, or public or private health coverage program. The provider should timely bill insurance and/or the program(s). Any portion of the bill that is not paid by these programs may be sent with a copy of the sexual assault services voucher (if applicable) to the Illinois Sexual Assault Emergency Treatment Program under the Department of Healthcare and Family Services in accordance with 89 Ill. Adm. Code 148.510. The amount paid by these entities shall be accepted as full payment.
- Patient is not eligible to receive health care benefits under a government program, policy of insurance, or public or private health coverage program. The provider should timely submit a request for reimbursement with a copy of the sexual assault services voucher (if applicable) to the Illinois Sexual Assault Emergency Treatment Program under the Department of Healthcare and Family Services in accordance with 89 Ill. Adm. Code 148.510. The amount paid shall be accepted as full payment.

[410 ILCS 70/7(a)]

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer, Out-of-State Hospitals and Approved Pediatric Health Care Facilities (APHCF) are required to provide a written notice regarding billing to sexual assault survivors. At a minimum, the written notice must include:

- A statement that the sexual assault survivor cannot be directly billed by any ambulance provider providing transportation services, or by any hospital, APHCF, health care professional, laboratory, or pharmacy for the services the sexual assault survivor received as an outpatient at the hospital or APHCF;
- A statement that a sexual assault survivor who is admitted to a hospital may be billed for inpatient services provided by a hospital, health care professional, laboratory, or pharmacy;
- A statement that prior to leaving the hospital emergency department or APHCF, the hospital or APHCF will give the sexual assault survivor a sexual assault services voucher for follow-up healthcare if the sexual assault survivor is eligible to receive a sexual assault services voucher;
- The definition of "follow-up healthcare" as set forth in Section 1a of SASETA;
- A phone number the sexual assault survivor may call should the sexual assault survivor receive a bill from the hospital or APHCF for medical forensic services; and
- The toll-free phone number of the Office of the Illinois Attorney General, Crime Victim Services Division [1-800-228-3368 (voice); 1-877-398-1130 (TTY)], which the sexual assault survivor may call should the sexual assault survivor receive a bill from an ambulance provider, APHCF, a health care professional, a laboratory, or a pharmacy.

[410 ILCS 70/7.5(c)]

Billing Protocol Requirement

Section 7.5(d) requires the following service providers to develop a billing protocol to ensure that sexual assault survivors are not charged or sent a bill for medical forensic services or for follow-up healthcare:

- Approved Pediatric Health Care Facilities (APHCFs)
- Qualified Medical Providers (QMPs) who (a) provide medical forensic services, (b) are not employees of hospitals or APHCFs and (c) bill separately from the hospital or APHCF. (This can include child abuse pediatricians, SAFEs or SANEs.)
- Health care professionals who (a) provide medical forensic services, (b) are not employees of hospitals or APHCFs and (c) bill separately from the hospital or APHCF. (This can include emergency room physicians, radiologists, trauma surgeons, etc.)

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer, Out-of-State Hospitals and health care professionals (a) who are employed by a hospital or hospital affiliate and (b) who do not bill separately from the hospital are not required to develop a billing protocol.

At a minimum, the billing protocol must include:

- A description of training for persons who prepare bills for medical forensic services;
- A written acknowledgment signed by a person who has completed the training that the person will not bill survivors of sexual assault;
- Prohibitions on submitting any bill for any portion of medical forensic services provided to a survivor of sexual assault to a collection agency;
- Prohibitions on taking any action that would adversely affect the credit of the survivor of sexual assault;
- The termination of all collection activities if the protocol is violated; and the actions to be taken if a bill is sent to a collection agency or the failure to pay is reported to any credit reporting agency.

An APHCF billing protocol must be submitted to the Crime Victim Services Division of the Office of the Attorney General (OAG) for approval within 60 days of the Illinois Department of Public Health's approval of a sexual assault treatment plan.

QMPs and health care professionals who bill as a single entity, such as an LLC, may submit a single protocol. The due dates for submission are:

- QMPs and health care professionals who were providing services on March 1, 2016, were required to submit a protocol by March 1, 2016.
- QMPs and health care professional who commence the provision of medical forensic services after March 1, 2016, are required to submit a protocol within 60 days of the commencement of services.

[410 ILCS 70/7.5(d)]

The OAG will approve a protocol if it determines that implementation of the protocol would result in no sexual assault survivor being charged or sent a bill for services. If the OAG determines that implementation of the protocol could result in billing the sexual assault survivor or other prohibited conduct, the OAG will provide a written statement of deficiencies. The APHCF, QMP or health care professional will have 30 days to correct the deficiencies and submit a revised protocol. [410 ILCS 70/7.5(d)]

The APHCF, QMP or health care professional must implement the billing protocol upon approval by the Crime Victim Services Division.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

The Crime Victim Services Division of the OAG has prepared additional materials about the protocol requirement and two sample templates for billing protocols. The sample templates can be found on the OAG’s website at

<https://illinoisattorneygeneral.gov/Safer-Communities/Responding-to-Sexual-Assault/SANE/>.

The OAG may seek civil monetary penalties for untimely submitted billing protocols. The amount of the penalty may be up to \$100 per day from the due date to the date the protocol is submitted. Civil monetary penalties are deposited into the Violent Crime Victims Assistance Fund. [410 ILCS 70/8(b)]

Administrative Rules for SASETA

Section 6.1 of SASETA mandates that the Illinois Department of Public Health (IDPH) prescribe minimum standards and promulgate rules and regulations implementing SASETA. [410 ILCS 70/6.1] The current rules are found in Title 77 Part 545 of the Illinois Administrative Code. IDPH will be adopting emergency rules, as well as amendments to the existing rules to address the provisions of P.A. 100-0775 and P.A. 100-1087. All hospitals and Approved Pediatric Health Care Facilities must comply with both the statute and the rules.

**Training Requirements for
Treatment Hospital and Treatment Hospital with Approved Pediatric Transfer
Emergency Department Clinical Staff**

Applicability. Clinical staff includes attending physicians, physician assistants, advanced practice registered nurses and registered professional nurses providing clinical services in the emergency department. It excludes resident physicians and clinical staff who meet the definition of a Qualified Medical Provider (QMP).

Duration and Frequency of Sexual Assault Training

Dates	Duration of Training	Frequency of Training
Beginning January 1, 2019 until July 1, 2020	2 hours	Once
After July 1, 2020	2 hours	Every 2 years

Note: Once a hospital has 24/7 availability of a QMP within 90 minutes of a sexual assault survivor’s arrival at the hospital, all clinical staff, regardless of whether they have received an initial 2 hours of training, begin the schedule of 2 hours of sexual assault training every 2 years.

Example:

- From January 1, 2019 – August 1, 2019, HOSPITAL trains 25% of its clinical staff.
- As of August 2, 2019, HOSPITAL has 24/7 availability of a QMP within 90 minutes of a sexual assault survivor’s arrival at the hospital.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

- The 75% of clinical staff that did not receive sexual assault training must now receive 2 hours of training by August 2, 2021, instead of by July 1, 2020.
- Note: August 2, 2019 begins the two year training window for all clinical staff. All clinical staff must receive 2 hours of training between August 2, 2019 and August 2, 2021.

Content. The training must include but is not limited to information on the provision of medical forensic services, use of the Illinois Sexual Assault Evidence Collection Kit, sexual assault epidemiology, neurobiology of trauma, drug-facilitated sexual assault, child sexual abuse, Illinois sexual assault-related laws and the hospital's sexual assault-related policies and procedures.

Training Options. The sexual assault training may be provided in person or online. Online training to be made available by the Office of the Attorney General by March 1, 2019 pursuant to Section 10(b) of SASETA, may be used (but is not required) to meet this requirement, in part. Hospitals will need to add the hospital's sexual assault-related policies and procedures to the training.

[410 ILCS 70/2(a)]

Submission of Data to the Illinois Department of Public Health

Each Treatment Hospital, Treatment Hospital with Approved Pediatric Transfer (APT), and Approved Pediatric Health Care Facility (APHCF) must submit to the Illinois Department of Public Health (IDPH) the following information every 6 months:

- The total number of patients who presented with a complaint of sexual assault.
- The total number of Illinois Sexual Assault Evidence Collection Kits:
 - Offered to all sexual assault survivors and pediatric sexual assault survivors;
 - Completed for all sexual assault survivors and pediatric sexual assault survivors; and
 - Declined by all sexual assault survivors and pediatric sexual assault survivors.
- The total number of patients received from a Transfer Hospital, Treatment Hospital with APT, or APHCF by a Treatment Hospital.

A Treatment Hospital should begin collecting this data on January 1, 2019. A Treatment Hospital with APT or an APHCF should begin collecting this data once its sexual assault treatment plan is approved by IDPH. Data must be submitted on an Excel spreadsheet to be provided by IDPH. An example of the form is below:

Enter the numbers below for each category and enter "0" if none, not NA

Provider Name:								
Hospital License #								
City								
Month	Patients Presented	Collection Kits Offered for all	Collection Kits Offered to Peds	Completed for All	Completed for Peds	Declined Collection for all	Peds Declined Collection	Treatment Hospitals Only # pts from a Transfer Hospital, Treatment Hospitals with APT, or APHCF
January								
February								
March								
April								
May								
June								
	0	0	0	0	0	0	0	0
July								
August								
September								
October								
November								
December								
	0	0	0	0	0	0	0	0

[410 ILCS 70/2(e)]

Sexual Assault Nurse Examiner Program

Public Act 100-0775 formally establishes the Sexual Assault Nurse Examiner (SANE) Program in the Office of the Attorney General (OAG). The SANE Program is tasked with the following:

- Create, in consultation with Qualified Medical Providers, uniform materials that all Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer and Approved Pediatric Health Care Facilities are required to give patients and non-offending parents or legal guardians, if applicable, regarding the medical forensic exam procedure, laws regarding consenting to medical forensic services, and the benefits and risks of evidence collection, including recommended time frames for evidence collection pursuant to evidence-based research. These materials will be posted on the OAG’s website.
- By March 1, 2019, develop and make available to hospitals 2 hours of online training for emergency department clinical staff to meet the training requirement in Section 2(a) of SASETA; Continuing Education Units (CEUs) and Continuing Medical Education (CMEs) shall be provided for the training.
- Provide didactic and clinical SANE training opportunities that meet the SANE Education Guidelines established by the International Association of Forensic Nurses.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

- Maintain a list of SANEs who have completed didactic and clinical training requirements consistent with the SANE Education Guidelines established by the International Association of Forensic Nurses.

[410 ILCS 70/10]

Sexual Assault Nurse Examiner Education (SANE) Guidelines

The Sexual Assault Nurse Examiner Education Guidelines established by the International Association of Forensic Nurses (IAFN) help the sexual assault nurse examiner meet the medical forensic needs of those who have been affected by sexual violence, including individual patients, families, communities and systems.

- Registered nurses who perform medical forensic evaluations must receive additional and specific didactic and clinical preparation to care for adult, adolescent and pediatric patients. These guidelines specify the minimum level of instruction required to ensure competent practice.
- Clinicians should attend a didactic training that yields a minimum of 40 continuing nursing education contact hours from an accredited provider of nursing education. Separate didactic coursework exists for the Adult/Adolescent patient and the Pediatric/Adolescent patient. Clinicians may also attend a combination Adult/Adolescent and Pediatric/Adolescent training that yields a minimum of 64 continuing nursing education contact hours from an accredited provider of nursing education.
- Upon completion of the didactic coursework, clinicians must also complete clinical components, including simulated clinical experiences that are in addition to the didactic coursework and not calculated as part of the 40-hour didactic course. The Office of the Attorney General has a clinical training log specific to Adult/Adolescent and Pediatric/Adolescent training requirements. Information about the didactic training opportunities and the clinical logs may be found on the OAG's website: <https://illinoisattorneygeneral.gov/Safer-Communities/Responding-to-Sexual-Assault/SANE/>

SANE Certification

The SANE Program in the Office of the Attorney General does not provide SANE Certification. The Commission for Forensic Nursing Certification (CFNC), as part of the IAFN, currently offers two professional credentials: the Sexual Assault Nurse Examiner-Adult/Adolescent (SANE-A®) and the Sexual Assault Nurse Examiner-Pediatric (SANE-P®). Both credentials are recognized by the American Nurses Credentialing Center's (ANCC) Magnet Program®. National certification is not required to practice as a SANE in Illinois. It is recommended that a clinician practice as a SANE for 3 years or 300 clinical hours before applying to sit for the National Certification Exam. Information on national certification may be found on the IAFN website at <https://www.forensicnurses.org/page/CertOpportunities>.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

The Implementation Task Force encourages SANEs to become nationally certified to ensure the highest level of care for Illinois sexual assault survivors.

Relevant Provisions of Public Act 100-1087

Public Act 100-1087, also effective January 1, 2019, contains changes to the laws which directly relate to survivors of sexual assault.

Sexual Assault Survivor's Use of Alcohol, Cannabis and Controlled Substances

At the time of first contact with law enforcement, a sexual assault survivor shall be advised that "...sexual assault forensic evidence collected will not be used to prosecute the victim for any offense related to the use of alcohol, cannabis, or a controlled substance." [725 ILCS 203/25(c-5)]

A person reporting that he or she has been sexually assaulted or a person reporting a sexual assault of another person or requesting emergency medical assistance or medical forensic services for another person who had been sexually assaulted may not be charged based solely on the commission of an offense that

- 1) involves alcohol and violates subsection (d) or (e) of Section 20 of the Liquor Control Act of 1934; or
- 2) is a Class 4 felony possession of a controlled, counterfeit, or look-alike substance or a controlled substance analog, provided the amount of the substance falls under specified amounts in statute.

[See 235 ILCS 5/6-20(I-5) and 720 ILCS 570/415 for additional requirements/limitations.]

All higher education institutions (colleges and universities) must revise their comprehensive policies concerning sexual violence, domestic violence, dating violence, and stalking consistent with governing federal and state law to include an amnesty provision for possession or consumption of alcohol or controlled substances.

[Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/10(10)]

Rights Before, During and After a Medical Forensic Examination

A sexual assault survivor has the right to retain an attorney who may be present during all stages of any interview, investigation, or other interaction with representatives of the criminal justice system. The treatment of the sexual assault survivor should not be affected or altered in any way as a result of the survivor's decision to exercise this right. [725 ILCS 120/4(d)]

A sexual assault survivor has a right to have an advocate present during any medical evidentiary or physical examination, unless no advocate can be summoned in a reasonably timely manner. The survivor also has the right to have an additional person present for support during any medical examination.
This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

evidentiary or physical examination. A sexual assault survivor retains these rights even if the survivor has waived these rights in a previous examination. [725 ILCS 120/4.6]

A hospital or Approved Pediatric Health Care Facility providing medical forensic services to a sexual assault survivor must provide the survivor access to a shower at no cost, after a medical evidentiary or physical examination unless showering facilities are unavailable. [410 ILCS 70/5(a)(3.5)]

A sexual assault survivor has a right, upon request, to a free copy of the police report as soon as practicable, but in no event, more than 5 days after the request. [725 ILCS 120/4(b-5)]

Consent to Test Sexual Assault Evidence

A sexual assault survivor has 10 years from the completion of an Illinois State Police Sexual Assault Evidence Collection Kit, or 10 years from the date a minor sexual assault survivor turns 18 years of age, whichever is longer, to sign a written consent to release the sexual assault evidence to law enforcement for testing. [725 ILCS 203/30(d)]

Statute of Limitations

Existing law allows a prosecution for criminal sexual assault, aggravated criminal sexual assault, or aggravated criminal sexual abuse to be commenced within 10 years of the commission of the offense if the sexual assault survivor reported the offense to law enforcement authorities within 3 years after the commission of the offense.

Public Act 100-1087 provides that the consent of a sexual assault survivor to the collection of evidence using an Illinois State Police Sexual Assault Evidence Collection Kit under the SASETA shall constitute reporting for purposes of this extension to the statute of limitations. [720 ILCS 5/3-6(i)]

Relevant Provision of P.A. 100-0080

P.A. 100-0800, effective August 11, 2017, amended the statute of limitations for various sexual offenses involving minor victims. Section 5/3-6(j) of the Criminal Code of 2012 now provide that a prosecution for criminal sexual assault, aggravated criminal sexual assault, predatory criminal sexual assault of a child, aggravated criminal sexual abuse, or felony criminal sexual abuse may be commenced at any time when the victim is under 18 years of age at the time of the offense. [720 ILCS 5/3-6(j)]

SASETA IMPLEMENTATION TIMELINE

SASETA Provision	Date	Assistance to be Made Available
Sexual Assault Treatment and Transfer Plans for the Illinois Department of Public Health: Transfer Hospitals, Treatment Hospitals, Treatment Hospitals with Approved Pediatric Transfer, and Approved Pediatric Health Care Facilities	New or updated plans to be submitted to IDPH after 1/2/2019.	<ul style="list-style-type: none"> • Task Force: Educational Materials for Hospitals and Approved Pediatric Health Care Facilities* • IDPH: IDPH Plan Forms will be available at https://dph.illinois.gov/ • IDPH: Emergency Administrative Rules to be published in January 2019
Areawide Treatment Plans	Areawide Treatment Plans to be submitted to IDPH after 1/2/2019.	<ul style="list-style-type: none"> • Task Force: Will form Committees to facilitate the development of Areawide Treatment Plans among hospitals and pediatric health care facilities.
Transferring of Pediatric Sexual Assault Survivors	Only after Areawide Treatment Plan is approved by IDPH.	<ul style="list-style-type: none"> • Task Force: Will form Committees to facilitate the development of Areawide Treatment Plans among hospitals and pediatric health care facilities.
Transferring of Sexual Assault Survivors to Out-of-State Hospitals	Only after Areawide Treatment Plan is approved by IDPH.	<ul style="list-style-type: none"> • Task Force: Will form Committees to facilitate the development of Areawide Treatment Plans among hospitals and pediatric health care facilities.
Medical Forensic Services:		
Provide medical forensic services without delay, in a private, age- or developmentally-appropriate space.	1/1/2019	
After a medical evidentiary or physical examination, provide access to a shower at no cost, unless showering facilities are unavailable. (PA 100-1087)	1/1/2019	
Provide written information regarding services provided by a children's advocacy center and rape crisis center, if applicable.	1/1/2019	<ul style="list-style-type: none"> • Rape Crisis Centers and Children's Advocacy Centers: Will provide written information to Hospitals and APHCFs in Center's service area.

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

<p>Offer medical advocacy services provided by a rape crisis counselor, if there is a memorandum of understanding (MOU) between the hospital and a rape crisis center. With the consent of the sexual assault survivor, a rape crisis counselor shall remain in the exam room during the medical forensic examination.</p>	<p>1/1/2019</p>	<ul style="list-style-type: none"> Task Force: Sample Memorandum of Understanding for Use by Rape Crisis Centers and Hospitals or Approved Pediatric Health Care Facilities*
<p>Medical Forensic Services: Offer Photo Documentation to Sexual Assault Survivor</p>	<p>7/1/2019</p>	<ul style="list-style-type: none"> Task Force: Photo Documentation and Sample Digital Photography Policy*
<p>Retention of Patient Medical Records Pertaining to Medical Forensic Services</p>	<p>1/1/2019</p>	<ul style="list-style-type: none"> Task Force: Educational Materials for Hospitals and Approved Pediatric Health Care Facilities
<p>Directly Billing a Survivor is Expressly Prohibited: APHCFs and entities not previously providing medical forensic services</p>	<p>1/1/2019</p>	<ul style="list-style-type: none"> Task Force: Educational Materials for Hospitals and Approved Pediatric Health Care Facilities
<p>Billing Protocol Requirement: APHCFs and entities that bill separate from the hospital</p>	<p>APHCFs – Submit protocol to OAG within 60 days of approval of facility’s sexual assault treatment plan by IDPH.</p> <p>QMPs and other health care professionals who are not employees of hospitals or APHCFs and who bill separately – Submit protocol to OAG within 60 days of the commencement of medical forensic services.</p>	<ul style="list-style-type: none"> Task Force: Educational Materials for Hospitals and Approved Pediatric Health Care Facilities* OAG: Sample Template Billing Protocol Healthcare Professionals and Physicians* OAG: A Guide for Ambulance, Laboratory, and Follow-Up Healthcare Services*
<p>Submission of Data to the Illinois Department of Public Health required every 6 months</p>	<p>First submission due 7/1/2019.</p> <p>A Treatment Hospital should begin collecting data on January 1, 2019.</p>	<ul style="list-style-type: none"> Task Force: Educational Materials for Hospitals and Approved Pediatric Health Care Facilities* IDPH: Excel Template will be available

This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

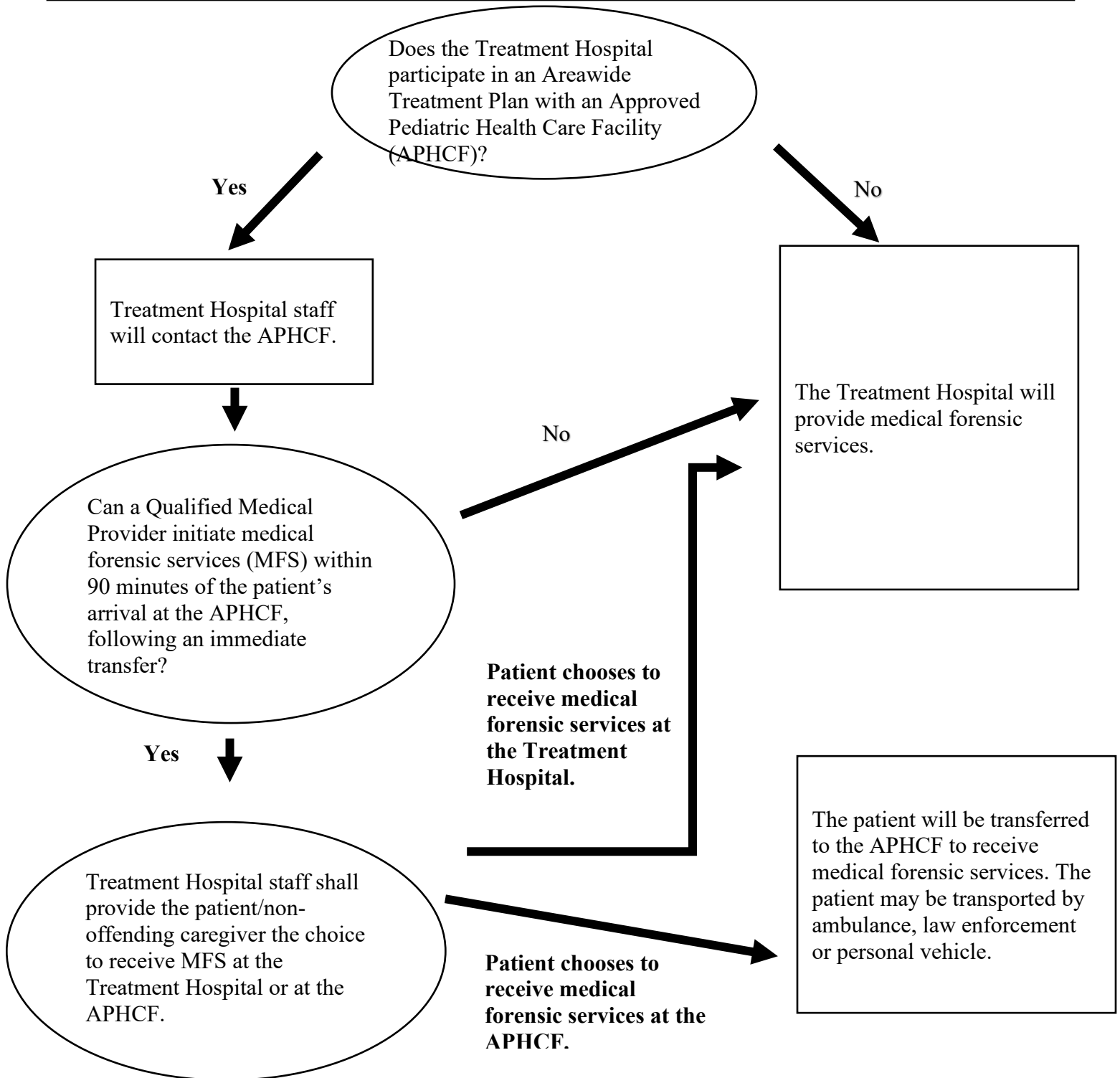
	A Treatment Hospital with APT or an APHCF should begin collecting data once its sexual assault treatment plan is approved by IDPH.	
Sexual Assault Training Requirements for Emergency Department Clinical Staff	Initial 2 hours of training by 7/1/2020.	<ul style="list-style-type: none"> • Task Force: Educational Materials for Hospitals and Approved Pediatric Health Care Facilities • OAG: A 2-hour training that may be (but is not required to be) used to satisfy this requirement, in part, will be made available to hospitals by 3/1/2019.
Qualified Medical Provider Requirement	<p>APHCFs – 1/1/2019</p> <p>Treatment Hospitals, Treatment Hospitals with APT, and Out-of-State Hospitals – 1/1/2022</p>	<ul style="list-style-type: none"> • Task Force: Will form Committee to facilitate the development of on-call systems of QMPs and assist hospitals with the development of plans to employ or contract with QMPs as required by Section 5(a-7) of SASETA. • Note: It takes approximately 1 year become a SANE.

*Materials available online at <https://illinoisattorneygeneral.gov/Safer-Communities/Responding-to-Sexual-Assault/SANE/>

FLOWCHART A

SEXUAL ASSAULT SURVIVOR UNDER THE AGE OF 13 ARRIVES AT A TREATMENT HOSPITAL

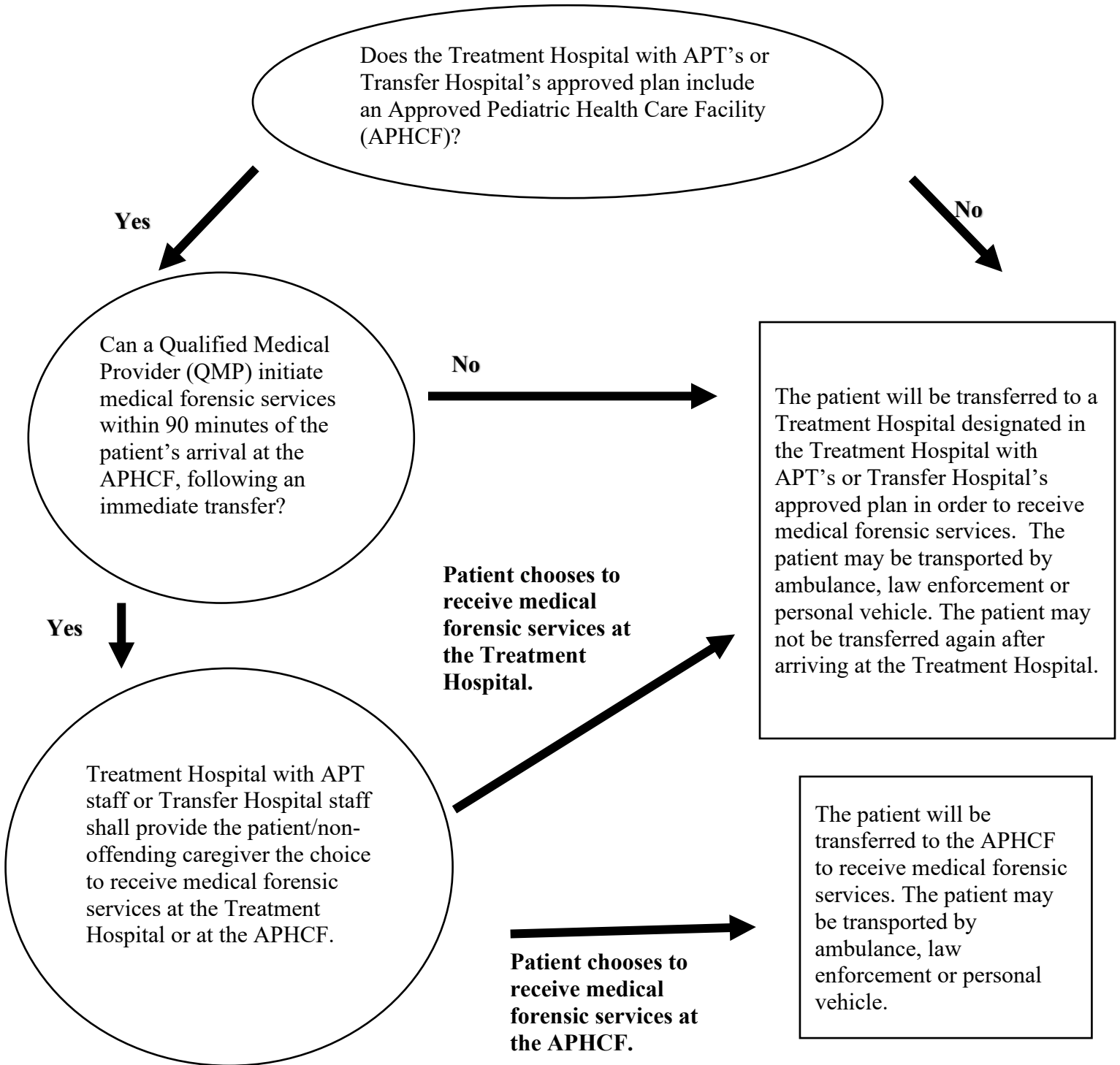
with a complaint of sexual assault within the last 7 days or has disclosed past sexual assault by a specific individual and was in the care of that individual within the last 7 days.



This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).

FLOWCHART B

SEXUAL ASSAULT SURVIVOR UNDER THE AGE OF 13 ARRIVES AT A TREATMENT HOSPITAL WITH APPROVED PEDIATRIC TRANSFER (APT) OR TRANSFER HOSPITAL with a complaint of sexual assault within the last 7 days or has disclosed past sexual assault by a specific individual and was in the care of that individual within the last 7 days.



This document has been created by the Sexual Assault Medical Forensic Services Implementation Task Force for Hospitals and Approved Pediatric Health Care Facilities pursuant to 410 ILCS 70/9.5(b)(5).